



# Fort Street High School

Parents' & Citizens' Association

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## Fort Street High School P&C Meeting Agenda

Date: **12<sup>th</sup> June 2019**

Time: **6:30pm**

Place: **FSSS Library**

Item	Description	Responsible	Time
1	Opening and welcome by the President Acknowledgement of Country	President	2 min
2	Focus Item: Creative and Performing Arts (CAPA) at Fort Street High School	Head Teacher (CAPA) Carolyn Mattick	60 min
3	Present and apologies	Secretary	1 min
4	Declaration of interests • Disclose any conflicts of interest relevant to the agenda	President	1 min
5	Confirmation of minutes of the previous general & executive meeting:	President	5 min
6	Business arising from the minutes of previous meeting • P&C Communication • Fundraising Committee and Activities • School Improvement Projects	President	15 min
7	Confirmation of Executive Committee's decisions (if any)	President	5 min
8	Correspondence received since the previous general meeting: • Inward • Outward	President	5 min
9	Business arising from correspondence	President	5 min
10	Treasurer's report	Treasurer	5 min
11	Principal's report	Principal	10 min
12	Reports (order to be agreed on the night) • Canteen • Foundation & School Council • IMP • SRC • Uniform Shop • Second Hand Uniform Stall • Sports	Sub-Committee Representative	15 min
13	Motions on notice: That the P&C approve the allocation of \$7000 for resourcing of the Student Wellbeing Support Program.	President	2 min
14	P&C Acknowledgement of Particular Teaching Activities/Achievements	President	1 min
15	General business • Any other items that are not on the agenda	All	10 min
16	Applications for membership and recording of new members	Secretary	1 min
17	Next meeting • Time, date and place for next meeting	Secretary	1min
18	Meeting close	President	1min